



**I. Part I: Nominee Reply Letter**

Nominees Name \_\_\_\_\_

Nominee's County \_\_\_\_\_

Date: \_\_\_\_\_

(Supervisors' Name) hereby represents and warrants that it I have reviewed Department of Family and Children Services Case Manager performance in and out of the work role and support this nomination.

Participants in the preparation of this award nomination are:

Supervisor's name: \_\_\_\_\_

Supervisor's address: \_\_\_\_\_

Supervisor's phone: \_\_\_\_\_

Supervisor email address: \_\_\_\_\_

Nominee's Signature: \_\_\_\_\_

## II. Part II: NOMINEE SUMMARY AND QUALIFICATIONS

### **Nominee Qualifications**

Please provide answers, in the space provided, to the following questions.

1. Provide a clear and concise summary of nominee qualifications and experience as it relates to this award.

2. Provide a clear identification and description of nominee and contribution.

3. Provide a brief explanation of interest in this project/award.